



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS 13TH FINANCE GROUP
BLDG 16007 OLD IRONSIDE AVE
FORT HOOD, TX 76544 5056

AFVX-CFG-CDR

4 August 2006

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Disbursing Policy #2 – EagleCash Stored Value Card (SVC) Policy

1. References:

- a. United States Department of Treasury, EagleCash Stored Value Card Army Standing Operating Procedures, Jul 05.
- b. Department of Defense Financial Management Regulation (DoDFMR) Volume 5. Chapter 3, Keeping and Safeguarding Public Funds, Aug 99.
- c. Department of Defense Financial Management Regulation (DoDFMR) Volume 5. Chapter 4, Check Cashing Service (Accommodation Exchange), Jan 04.
- d. Memorandum from Deputy Assistant Secretary of the Army (Financial Operations) Subject: Deployment of EagleCash SVC, 19 Apr 06.

2. Purpose: To establish local policy, procedures, and responsibilities for issuing EagleCash SVC to deploying Soldiers from Fort Hood.

3. Scope: This SOP applies to all finance units within the 13th Finance Group (FG) located on Fort Hood, Texas.

4. Concept: In order to reduce the amount of U.S. cash taken into and distributed throughout deployed theaters, the EagleCash SVC has been implemented as a way to provide electronic cash to the customer base in Afghanistan, Kuwait, Qatar, and portions of Iraq. At Fort Hood, EagleCash SVC will be issued to Soldiers for use during deployment to the above mentioned areas.

5. General: The EagleCash SVC is a partnership between the U.S. Treasury Department, Department of Defense, and the Federal Reserve Bank of Boston (FRBB). The purpose of the card is to deter counterfeiting, black marketing, and to minimize the risks and costs associated with the handling of U.S. currency in a deployed environment. All Soldiers deploying from Fort Hood have the opportunity to receive the EagleCash SVC beginning in August 2006.

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6. Authorized Users: The following individuals are authorized to enroll in the EagleCash SVC program at both finance offices allowing for transactions at EagleCash SVC kiosks.

- a. U.S. Service Members: Soldiers, Sailors, Airmen, and Marines.
- b. Department of Defense (DoD) Civilians.

7. EagleCash SVC Limitations: The maximum daily load limit for EagleCash SVC kiosk transactions will be \$350.00 at Fort Hood. Loading or unloading of funds is restricted to the EagleCash SVC kiosk, which will be directly linked to the Soldier's bank account.

8. Safeguarding Cards: Un-issued cards will be treated as a blank check stock. The Fort Hood Deputy Disbursing Officer (DDO) will safeguard and keep positive control of all cards until the point of transfer to a designated individual who is responsible for issuing operations. Once an issuing operation is completed the designated responsible individual will return any un-issued cards to the DDO. An inventory of all un-issued EagleCash SVC cards is due to FRBB on the 1st of each month. The DDO will ensure the inventory report is sent on the 1st of each month.

9. Card Issuance:

- a. All authorized individuals enrolling in the EagleCash SVC program must complete a DD Form 2887. The DD Forms 2887 will be mailed to FRBB on a monthly basis using pre-addressed manila folders provided by the FRBB. Finance offices will ensure the banking information provided on the DD Form 2887 matches the Soldier's routing and bank account listed on their Master Military Pay Account (MMPA). Finance offices will ensure a copy of this information from the Soldier's MMPA is attached to each DD Form 2887 when mailed off to FRBB.

- b. All EagleCash SVC cards will have an expiration date of 15 months after the date the card was issued.


10. Expired Cards: When the EagleCash SVC expires, any remaining balances will be electronically transferred to the cardholder's bank account on record within 30 days of the date of expiration.

11. Lost/Stolen/Malfunctioning Cards: Individuals must immediately report all lost, stolen, or malfunctioning cards to their servicing finance office. The finance representative will complete and forward an EagleCash Detail Form to eagleincident@bos.frb.org. A new card will be issued upon notification from the FRBB.

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12. The point of contact is 2LT Frederik Maul at (254) 287-4024.

A handwritten signature in black ink, appearing to read 'S. Riviere', with a long horizontal flourish extending to the right.

STEPHEN J. RIVIERE
COL, FC
Commanding